

Property Sub-Committee – Thursday 02 January 2020

Review of Terms of Reference and Schedule of Decision Making Levels

Recommendation

I recommend that Sub-Committee consider whether any changes are needed to their Terms of Reference and/or the Schedule of Decision Making Levels for property and land transactions.

Report of The Director for Corporate Services

Background

1. The December 2019 meeting of the Audit and Standards Committee considered a detailed report of an in depth audit of Strategic Property Governance and Asset Management. Recommendations contained in that report, and supported by the Audit and Standards Committee, included references to this Sub-Committee.
2. Most specifically it was recommended that the Sub-Committee should review its Terms of Reference at least every 2 years.
3. The Sub-Committee was established in December 2017 hence the first review is required.
4. The Terms of Reference are attached for consideration. Note that they also include the detailed schedule of decision making levels/authority. Members are asked to consider whether any changes are needed.
5. An issue to highlight is that; separately, the Audit report noted that contrary to this Sub Committees Terms of Reference, the Property Strategy was submitted to full Cabinet in Autumn 2019 for approval, without the Sub-Committee being given the opportunity to comment. In that instance, due to the time needed to pull together the first Strategy it was felt expedient to report directly to Cabinet. In future the Strategy will be channelled through the agreed process with the Sub-Committee inputting into the final draft to Cabinet.

Equalities Implications - None

Legal and Risk Implications –Clear and Detailed decision making authority avoids the risk of challenge

Resource and Value for Money Implications- None

Climate Change Implications - None

Contact Details

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